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PSC-M-4
26 January 1954

Procurement Subcommittee of the Advisory Committee
on
Foreign Language Publications

Minutes of the Fourth Meeting held at 1400, 26 January 1954, at 350 26th Street

I. Present:

Major H. G. Neumann, AFON
Mr. T. A. Georgevitch, G-2
Mr. E. J. Carroll, State
Mr. R. G. Gifford, State

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II. Approval of Minutes:

Minutes of the third meeting (PSC-M-3) were approved. Major Neumann reported that since the meeting, the date of Mr. Wulfson's trip to Europe has been changed to approximately 1 February instead of 10 January, and that IAC requirements may still be submitted.

III. Procedure:

The Chairman announced that, in so far as possible, he would attempt to prepare or have prepared preliminary staff studies on subjects to be discussed and would provide members copies of such papers in advance of the meetings. The meetings can then be devoted to discussions of such papers and necessary actions approved. By this method it is expected that more can be accomplished in less time than has been true in the past.

IV. Annual Report:

The Annual Report, 1953, of the Subcommittee was approved (PSC-AR-1).

V. Membership (PSC-D-3):

The Chairman announced that attendance at meetings and participation in discussion would normally be limited to one member and one alternate from each Agency; however, any Agency may invite observers or consultants when required for adequate treatment of an agenda item.

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VI. Union Catalog of Soviet Monographs (PSC-M-4):

The members agreed that such a record was desirable and approved the recommendations as stated. The Chairman will transmit the recommendations to the Reference Subcommittee, pointing out the interest in such a catalog as an aid to procurement. A further recommendation that the possibilities of including Soviet Satellite monographs as well should be explored.

VII. Union List of Soviet Serials:

(References: PSC-AR-1, par. II A and III C; PSC-D-2; PSC-M-2)

The Chairman reported that the preliminary checklist was in reproduction and should be ready for distribution shortly. Each Agency will be asked to check its holdings and return a checked copy to the Chairman to serve as a basis for the Union List. Major Neumann pointed out that AFOIN sends all its Soviet serials to Air Information Division and the Air Force report, therefore, would include AID's holdings and a record of publications turned over to the Library of Congress. Mr. Gifford stated it would be desirable if the Union List could include holdings of the Library of Congress as well as IAC agencies.

VIII. Union List of Satellite Serials:

It was suggested that a Union List of Satellite Serials should be considered as a future project to complement the one of Soviet serials. The Chairman will investigate the feasibility of such a project.

IX. An Intelligence Approach to Subject Headings:

Mr. Georgevitch pointed out that researchers find it very difficult to use standard library type subject headings, as used by the Library of Congress and most institutional libraries as they do not reflect an intelligence viewpoint nor do they pinpoint adequately subjects of intelligence concern. A much better approach is provided by CIA's Intelligence Subject Code, and G-2's list of subject headings which were specifically designed for intelligence use. He offered two suggestions: 1) that the Cyrillic Subject Union Catalog be arranged using an alphabetical subject list designed for intelligence purposes, or 2) that the subjects covered in these books be intellofaxed. These suggestions will be forwarded to the Reference Subcommittee for study.

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X. Next Meeting:

Items II C and D of the Agenda were deferred until the next meeting which will be held in two weeks.

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